

REQUEST FOR PROPOSALS

One (1) ¾-Ton Short Wheelbase, Double Cab, 4WD

RFP No. 2026-102

Project Name: ¾-Ton Short Wheelbase, Double Cab 4WD

Contracting Agency: Pecos Valley Artesian Conservancy District
2301 East Second Street
P.O. Box 1346
Roswell, NM 88202-1346

Telephone: (575) 622-7000

Date: June 3, 2026

Procurement Manager: Kelli Goodpasture
Water Resource Specialist

REQUEST FOR PROPOSAL

One (1) ¾-Ton Truck, Short Wheelbase, Double Cab, 4WD

Competitive sealed proposals will be received by Pecos Valley Artesian Conservancy District (hereinafter referred to as PVACD), 2301 East Second Street, Roswell, New Mexico 88201, RFP No. 2026-102.

Proposals will be received at the PVACD office, 2301 East Second Street, Roswell, New Mexico 88201, until 4:00 p.m., Monday, July 6, 2026. Submitted proposals will not be publicly opened. Any proposals received after closing time will be rejected and returned unopened. The fact that a proposal was dispatched will not be considered.

Copies of the Request can be obtained in person at the office of the Superintendent at 2301 East Second Street, Roswell, New Mexico 88201, on the PVACD website at www.pvacd.com under the heading of RFP or will be mailed upon written or telephone request to Aron Balok, Superintendent, at (575) 622-7000.

FACSIMILE PROPOSALS ARE NOT ACCEPTABLE

PVACD reserves the right to reject any and/or all proposals and waive all informalities as deemed in the best interest of the District.

Kelli Goodpasture
PVACD
Water Resource Specialist

Pecos Valley Artesian Conservancy District
RFP Information & Instructions
¾-Ton Truck, Short Wheelbase, Double Cab 4WD
RFP No. 2026-102

1. Quote prices F.O.B delivered to Roswell, New Mexico – **Pricing Shall Include all Freight, set-up, installation, training and dealer preparation.**
2. Reference attached specifications.
3. Record all pricing information on the attached proposal & contract sheet in its entirety or the proposal may be rejected.
4. Provide product availability.
5. The vehicle must be a model year **2026** or newer. Specifications are to be met to the best of the ability of the manufacturer or dealer, and any deviations from the attached specifications must be noted as an alternate. Please send supporting documentation (pictures and written specifications) for any alternate vehicle submitted.
6. **Delivery to take place after July 8, 2026.** Payment of the invoice will not proceed until equipment has been delivered, inspected, and approved by the superintendent or an authorized/approved representative of PVACD.
7. Unit must carry the manufacturer’s standard new machine warranty or dealer/vendor warranty for a minimum six (6) months. A copy of the warranty must be attached to the bid proposal. Any additional available warranties may be described and priced as optional.
8. Vendor/Dealer must supply one (1) copy of current product literature with proposal.
9. Vendor/Dealer must supply one (1) current parts manual, and one (1) current service manual upon delivery of the vehicle.
10. **PVACD is requesting guaranteed pricing for at least 60 days after the bid opening date.**
11. PVACD reserves the right to accept or reject any or all Proposals not withdrawn before the opening date and to waive any irregularity or informality in the Proposal process. The PVACD reserves the right to conduct discussions, request additional information and accept revisions of Proposals from any or all other bidders. PVACD reserves the right to negotiate with the bidder whose proposal is deemed most favorite.

RFP No. 2026-102

**One (1) ¾-Ton, Short Wheelbase, Double Cab Work Truck 4WD
Vehicle Specifications**

Quantity: One

Minimum Specifications:

Horsepower: 360 Torque: 380(or comparable)

Air conditioner: Factory installed front/rear

Transmission: Heavy-duty, automatic

Air Bags: Dual

Fuel tanks: Maximum fuel capacity available

Brakes: power, anti-lock

Keys: Two (2) complete sets of keys

Steering: Power, tilt wheel/cruise control

Tires: On-off road radials, all season 10 ply, full-size spare tire/wheel included

Wheelbase: short, with 6 ½ foot bed

Seats: Front-dual reclining split bench, vinyl. Rear-manufacturer's standard

Mirrors: Outside-right/left below eye level. Inside-one-glare day/night

Radio: AM/FM push button, factory installed

Glass: Factory standard tint all around

Windshield wipers: Two-speed intermittent with washer

Color: White

Gross vehicle weight rating: 8,600 pounds

Body: Wide pickup bed

Bumper: heavy-duty rear step bumper

Axle: Rear, locking rear differential or functional equivalent

Factory skid plates

Floor: vinyl covering

Trailer tow package, with brake controller

**Pecos Valley Artesian Conservancy District
RFP No. 2026-102**

Contractor: _____

Date: _____ **RFP No.:** _____

Project: One (1) ¾-Ton, Short Wheelbase, Double Cab Work Truck 4WD

Bid opening date and time: July 8, 2026

Location: 2301 East Second Street, Roswell, New Mexico 88201

Attached or included are the following proposed Contract Documents:

1. Introduction and Invitation to bid
2. Instructions to Bidders
3. Specification
4. Proposal and Contract

Bidder acknowledges receipt of the following addenda:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Documents listed herein, including all addenda issues pertaining to same, for the sum or sums stated below and agrees that these documents will constitute the contract if accepted by PVACD.

The undersigned declares the following legal status in submitting this quotation:

A corporation organized and existing under the laws of the State of _____

A partnership

An individual doing business as (DBA)

The undersigned certifies that their company ____ IS ____ IS NOT currently debarred, suspended or proposed for debarment by any federal or state entity. The undersigned agrees to notify the PVACD of any changes in this status, should one occur, until such time as an award has been made under this procurement action.

PROPOSAL SUM: _____ dollars

One (1) ¾-Ton, Short Wheelbase, Double Cab Work Truck 4WD

(\$ _____)

Please provide unit cost for any optional attachments. Attachments to be compatible with the vehicle as specified in proposal:

Item: _____

Cost: _____ dollars

(\$ _____)

Item: _____

Cost: _____ dollars

(\$ _____)

Item: _____

Cost: _____ dollars

(\$ _____)

Item: _____

Cost: _____ dollars

(\$ _____)

Trade in Allowance: _____ dollars

(\$ _____)

Pricing shall include all freight, set up, installation, and dealer preparation.

Company Name

Address

City/State/Zip Code

Telephone No.

Fax No.

E-Mail Address

Contractor's Signature

Name & Title

Witness' Signature

Name

Tax Identification No.

Date

Acceptance: This proposal is accepted by the Pecos Valley Artesian Conservancy District

Signature of Authorized Agent

Name & Title

Telephone No.

Fax No.

E-Mail Address

Witness' Signature

Name

PVACD Tax Identification No.

Date